


Design Imagery Plan, Survey & Quality Control Plan:

After the design statement of work is approved, design Imagery and design Survey & Quality Control Plan will be unlocked.

Design Plans help the Airport Sponsor, FAA, NGS, and everyone else in the project review and understand the requirements prior to commencing work.

Design Imagery Plan:

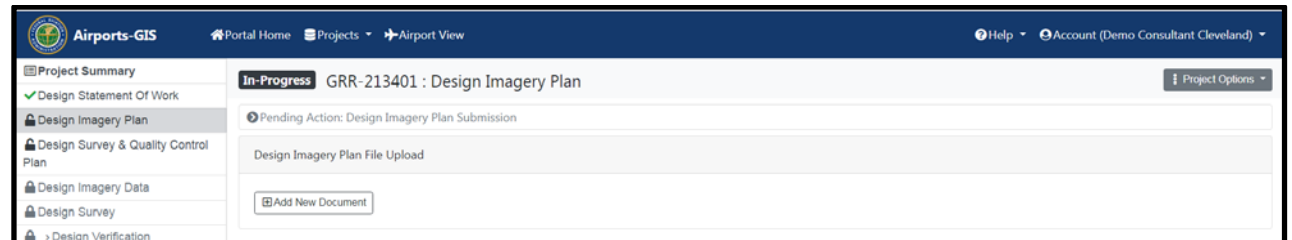
1. Login as Consultant assigned to the project. Select the design as built survey project assigned from My Survey Projects.



The screenshot shows the 'My Survey Projects' interface in the Airports-GIS system. The table lists project details for GRR-213401, including Airport ID, Name, Type, Sponsor, City, State, Created date, Status, and Workflow Status.

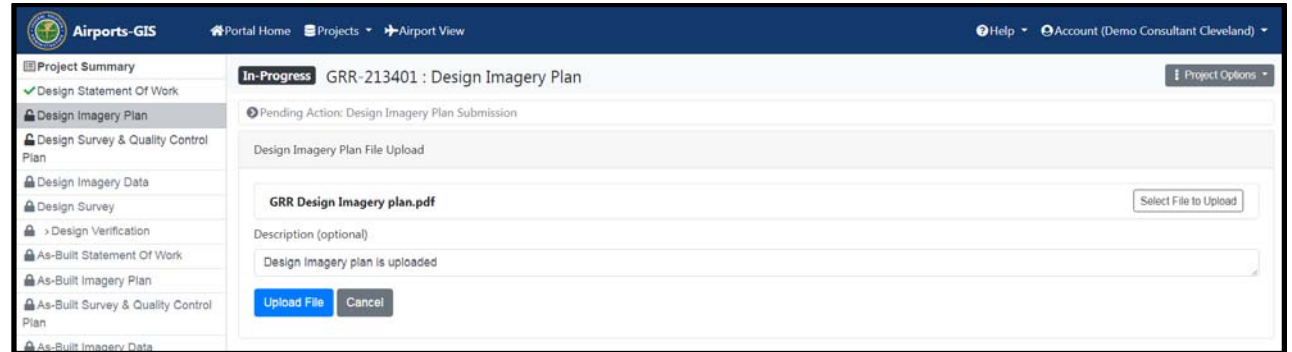
Project Number	Airport ID	Airport Name	Project Type	Sponsor	City	State	Created	Status	Workflow Status
213401	GRR	GERALD R FORD INTL	Design/As Built project	Demo Airport Sponsor	GRAND RAPIDS	MI	2018-06-23 12:59:16	In Progress	Design Imagery Plan Design Quality Control Plan

2. Click on Design Imagery Plan workflow step to upload an Imagery Plan.



The screenshot shows the 'Design Imagery Plan' workflow step in the Airports-GIS system. The interface displays the project summary, the current step 'Design Imagery Plan', and a pending action for 'Design Imagery Plan Submission'. A file upload section is visible with an 'Add New Document' button.

3. Click on Add New Document – Select File to Upload to select a file.
Enter optional description.



The screenshot displays the 'Airports-GIS' web application interface. The top navigation bar includes 'Portal Home', 'Projects', and 'Airport View'. The main content area is titled 'In-Progress GRR-213401 : Design Imagery Plan'. A sidebar on the left lists project stages, with 'Design Imagery Plan' selected. The main panel shows a 'Pending Action: Design Imagery Plan Submission' and a 'Design Imagery Plan File Upload' section. A file named 'GRR Design Imagery plan.pdf' is listed with a 'Select File to Upload' button. Below this, a 'Description (optional)' field contains the text 'Design imagery plan is uploaded'. At the bottom of the upload section are 'Upload File' and 'Cancel' buttons.

4. Click on Upload File to complete the upload of Design Imagery Plan.

Note: Multiple documents can be uploaded by clicking on Add New Document and repeating the upload steps. If an uploaded document need to be deleted, click on recycle icon under Action column.

Airports-GIS Portal Home Projects Airport View Help Account (Demo Consultant Cleveland)

Project Summary

- Design Statement Of Work
- Design Imagery Plan**
- Design Survey & Quality Control Plan
- Design Imagery Data
- Design Survey
- Design Verification
- As-Built Statement Of Work
- As-Built Imagery Plan
- As-Built Survey & Quality Control Plan
- As-Built Imagery Data
- As-Built Survey
- Final Report
- Survey Comparison
- As-Built Verification
- Operational

In-Progress GRR-213401 : Design Imagery Plan Project Options

Pending Action: Design Imagery Plan Submission

Design Imagery Plan File Upload Show Deleted

Date	Added By	Category	File Name	Action
Today 3:54 PM	Demo Consultant Cleveland	Design Imagery Plan	GRR_Design_Imagery_plan.pdf	

Design Imagery plan is uploaded

Add New Document

Submit Design Imagery Plan

Once you have uploaded all of your document(s), enter an optional comment and click the Submit for Approval

Submit for Approval

- After the Design Imagery plan upload is complete, enter optional comments and Click on Submit for Approval to submit to helpdesk to approve the Design Imagery Plan.

Airports-GIS Portal Home Projects Airport View Help Account (Demo Consultant Cleveland)

Project Summary

- Design Statement Of Work
- Design Imagery Plan**
- Design Survey & Quality Control Plan
- Design Imagery Data
- Design Survey
- Design Verification
- As-Built Statement Of Work
- As-Built Imagery Plan

In-Progress GRR-213401 : Design Imagery Plan Project Options

Pending Action: Design Imagery Plan Approval

Uploaded Design Imagery Plan (Demo Consultant Cleveland - Today 3:58 PM)

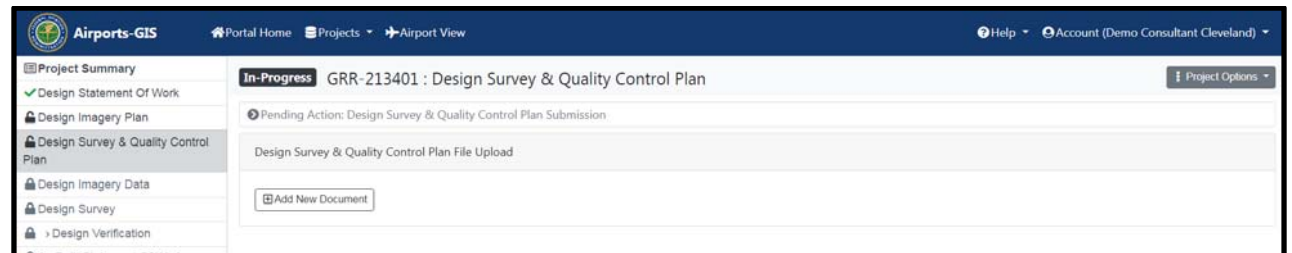
Comment: Design Imagery Plan uploaded

Date	Added By	Category	File Name
Today 3:54 PM	Demo Consultant Cleveland	Design Imagery Plan	GRR_Design_Imagery_plan.pdf

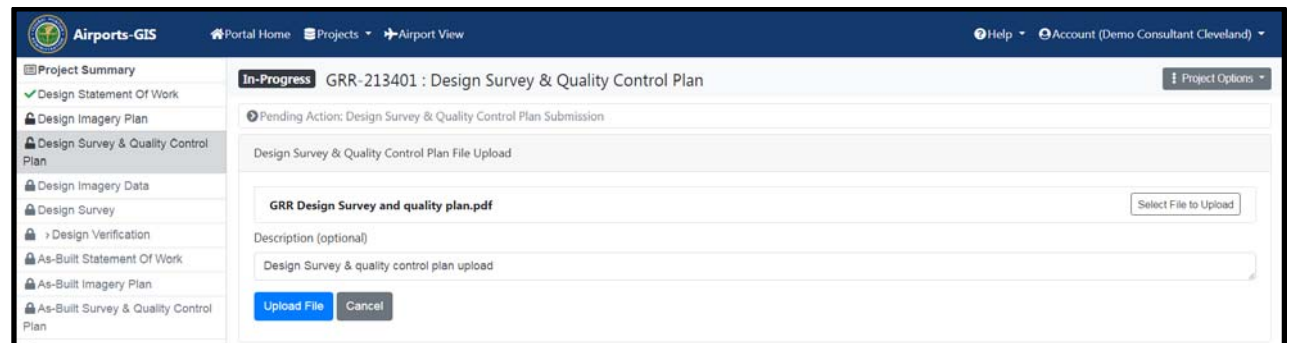
Design Imagery plan is uploaded

Design Survey & Quality Control Plan:

6. Click on Design Survey & Quality Control Plan workflow step to upload the plan.



7. Click on Add New Document – Select File to Upload to select a file.
Enter optional description.



8. Click on Upload File to complete the upload of design Survey & Quality control plan.

Note: Multiple documents can be uploaded by clicking on Add New Document and repeating the upload steps.
If an uploaded document need to be deleted, click on recycle icon under Action column.

Airports-GIS Portal Home Projects Airport View Help Account (Demo Consultant Cleveland)

Project Summary **In-Progress** GRR-213401 : Design Survey & Quality Control Plan Project Options

Pending Action: Design Survey & Quality Control Plan Submission

Design Survey & Quality Control Plan File Upload Show Deleted

Date	Added By	Category	File Name	Action
Today 4:06 PM	Demo Consultant Cleveland	Design Survey & Quality Control Plan	GRR_Design_Survey_and_quality_plan.pdf	

Design Survey & quality control plan upload

Add New Document

Submit Design Survey & Quality Control Plan

Once you have uploaded all of your document(s), enter an optional comment and click the Submit for Approval

Submit for Approval

- After the Design Survey & Quality Control plan upload is complete, enter optional comments and Click on Submit for Approval to submit to helpdesk to approve the plan.

Airports-GIS Portal Home Projects Airport View Help Account (Demo Consultant Cleveland)

Project Summary **In-Progress** GRR-213401 : Design Survey & Quality Control Plan Project Options

Pending Action: Design Survey & Quality Control Plan Approval

Uploaded Design Survey & Quality Control Plan (Demo Consultant Cleveland - Today 4:09 PM)
Comment: Design Survey and Quality control plan submitted for approval

Date	Added By	Category	File Name
Today 4:06 PM	Demo Consultant Cleveland	Design Survey & Quality Control Plan	GRR_Design_Survey_and_quality_plan.pdf

Design Survey & quality control plan upload

Helpdesk approval of the Design Imagery, Design Survey & Quality Control Plan:

Design Imagery Plan:

1. Login as helpdesk user to approve both Design Imagery and Survey & Quality Control plan submitted by consultant.
Click on My Survey Projects and select the project. Project Summary will be displayed.

Project Number	Airport ID	Airport Name	Project Type	Sponsor	City	State	Created	Status	Workflow Status
213401	GRR	GERALD R. FORD INTL	Design/As Built project	Demo Airport Sponsor	GRAND RAPIDS	MI	2018-06-23 12:59:16	In Progress	Design Imagery Plan Design Quality Control Plan

2. Click on Design Imagery Plan and consultant uploaded plan will be displayed in the workflow step.
Note: Click on the file name link to download the file for review.

The screenshot displays the 'Airports-GIS' web application interface. The top navigation bar includes 'Portal Home', 'Projects', 'Airport View', and 'Administration'. The main content area is titled 'In-Progress GRR-213401 : Design Imagery Plan'. A sidebar on the left lists various project stages, with 'Design Imagery Plan' selected. The main workflow area shows a 'Pending Action: Design Imagery Plan Approval' step. A green checkmark indicates that the 'Design Imagery Plan' has been uploaded by 'Demo Consultant Cleveland' on 'Today 3:58 PM'. A table below this entry shows the upload details:

Date	Added By	Category	File Name
Today 3:54 PM	Demo Consultant Cleveland	Design Imagery Plan	GRR_Design_imagery_plan.pdf

Below the table, there is a section for 'Design Imagery Plan Approval File Upload' with an 'Add New Document' button. The next section is 'Approve Design Imagery Plan', which includes a message: 'A comment is required to select "Do Not Approve"'. At the bottom of this section are two buttons: 'Approve' and 'Do Not Approve'.

3. Helpdesk can upload a document (optional) by clicking Add New Document – Select File to upload.

Note: Comments are required for Do Not Approve and optional for Approve.
When Helpdesk Do Not Approve design Imagery Plan, consultant will be able to upload another design imagery plan for approval.

The screenshot displays the 'Airports-GIS' web application interface. The top navigation bar includes 'Portal Home', 'Projects', 'Airport View', and 'Administration'. The main content area is titled 'In-Progress GRR-213401 : Design Imagery Plan'. A sidebar on the left lists various project stages, with 'Design Imagery Plan' selected. The main panel shows a 'Pending Action: Design Imagery Plan Approval' section. Below this, a green checkmark indicates 'Uploaded Design Imagery Plan (Demo Consultant Cleveland - Today 3:58 PM)'. A comment reads 'Design Imagery Plan uploaded'. A table lists the upload details:

Date	Added By	Category	File Name
Today 3:54 PM	Demo Consultant Cleveland	Design Imagery Plan	GRR_Design_Imagery_plan.pdf

Below the table, there is a section for 'Design Imagery Plan Approval File Upload' with an 'Add New Document' button. The 'Approve Design Imagery Plan' section features a message: 'A comment is required to select "Do Not Approve"'. A text input field contains the comment 'Imagery Plan approved by NGS'. At the bottom, there are two buttons: 'Approve' and 'Do Not Approve'.

4. Click on Approve. Design Imagery plan is approved and will have green checkmark.

Note: After Design Imagery plan is approved, design Imagery data workflow step will be unlocked for consultant to upload the file.

Airports-GIS Portal Home Projects Airport View Administration Help Account (Demo Helpdesk)

In-Progress GRR-213401 : Design Imagery Plan Project Options

Approved by Demo Helpdesk - Today 4:19 PM

Uploaded Design Imagery Plan (Demo Consultant Cleveland - Today 3:58 PM)
Comment: Design Imagery Plan uploaded

Date	Added By	Category	File Name
Today 3:54 PM	Demo Consultant Cleveland	Design Imagery Plan	GRR_Design_Imagery_plan.pdf

Design Imagery plan is uploaded

Approved Design Imagery Plan (Demo Helpdesk - Today 4:19 PM)
Comment: Imagery Plan approved by NGS

Project Summary

- Design Statement Of Work
- Design Imagery Plan
- Design Survey & Quality Control Plan
- Design Imagery Data
- Design Survey
- Design Verification
- As-Built Statement Of Work
- As-Built Imagery Plan
- As-Built Survey & Quality Control Plan

Design Survey & Quality Control Plan:

5. Click on Design Survey & Quality Control Plan and consultant uploaded plan will be displayed in the workflow step.

Note: Click on File name link to download and review the plan.

The screenshot displays the 'Airports-GIS' web application interface. The top navigation bar includes 'Portal Home', 'Projects', 'Airport View', and 'Administration'. The main content area is titled 'In-Progress GRR-213401 : Design Survey & Quality Control Plan'. A 'Pending Action: Design Survey & Quality Control Plan Approval' is shown. A green checkmark indicates the 'Uploaded Design Survey & Quality Control Plan' (Demo Consultant Cleveland - Today 4:09 PM) with a comment: 'Design Survey and Quality control plan submitted for approval'. A table lists the upload details:

Date	Added By	Category	File Name
Today 4:06 PM	Demo Consultant Cleveland	Design Survey & Quality Control Plan	GRR_Design_Survey_and_quality_plan.pdf

Below the table, there is a section for 'Design Survey & Quality Control Plan Approval File Upload' with an 'Add New Document' button. The 'Approve Design Survey & Quality Control Plan' section contains a message: 'A comment is required to select "Do Not Approve"'. At the bottom, there are 'Approve' and 'Do Not Approve' buttons.

6. Helpdesk can upload a document (optional) by clicking Add New Document – Select File to upload.

Note: Comments are required for Do Not Approve and optional for Approve.
When helpdesk Do Not Approve Design Survey and Quality control plan, consultant will be able to upload another plan for approval.

The screenshot displays the 'Airports-GIS' web application interface. The top navigation bar includes 'Portal Home', 'Projects', 'Airport View', and 'Administration'. The main content area is titled 'In-Progress GRR-213401 : Design Survey & Quality Control Plan'. A sidebar on the left lists various project stages, with 'Design Survey & Quality Control Plan' selected. The main panel shows a 'Pending Action: Design Survey & Quality Control Plan Approval' section. A green notification indicates that a 'Design Survey & Quality Control Plan' was uploaded by 'Demo Consultant Cleveland' at 'Today 4:09 PM'. Below this, a table lists the upload details:

Date	Added By	Category	File Name
Today 4:06 PM	Demo Consultant Cleveland	Design Survey & Quality Control Plan	GRR_Design_Survey_and_quality_plan.pdf

The interface also features an 'Add New Document' button and an 'Approve Design Survey & Quality Control Plan' section. A blue notification states 'A comment is required to select "Do Not Approve"'. A text input field contains the comment 'Survey & Quality Control Plan approved.' At the bottom, there are two buttons: 'Approve' and 'Do Not Approve'.

7. Click on Approve. Design Survey & Quality Control plan is approved and will have green checkmark. This completes the approval of Design Imagery, Design Survey & Quality Control plan.

The screenshot displays the 'Airports-GIS' web application interface. The top navigation bar includes 'Portal Home', 'Projects', 'Airport View', and 'Administration'. The main content area is titled 'In-Progress GRR-213401 : Design Survey & Quality Control Plan'. A sidebar on the left lists project tasks, with 'Design Survey & Quality Control Plan' highlighted. The main content shows a timeline of actions: 'Approved by Demo Helpdesk - Today 4:27 PM', 'Uploaded Design Survey & Quality Control Plan (Demo Consultant Cleveland - Today 4:09 PM)' with a comment 'Design Survey and Quality control plan submitted for approval', and 'Approved Design Survey & Quality Control Plan (Demo Helpdesk - Today 4:27 PM)' with a comment 'Survey & Quality Control Plan approved.' A table below the upload action lists the submission details.

Date	Added By	Category	File Name
Today 4:06 PM	Demo Consultant Cleveland	Design Survey & Quality Control Plan	GRR_Design_Survey_and_quality_plan.pdf